

COMPUTER



NOW THERE ARE
two easy methods
TO **bid jobs**



UNITED STATES
POSTAL SERVICE®



PHONE

PHONE BIDDING

- Dial 1-800-222-2415 or 1-800-520-0625 TDD.
- Enter your Social Security number.
- Enter your PIN.
- Enter the number you wish from the Phone Bidding Selections.

1. Enter Job Bids
2. Withdraw Job Bids
3. Employee Bid List
4. Job Slot Information
5. Present Job Information
6. Change PIN Code
7. Available Options
8. Exit Message

USE ANY TOUCHTONE PHONE!

The very first time you use the phone or computerized bidding system, enter the PIN received in the mail. You can change it to a four-digit number you prefer. If you forget your PIN, visit your personnel office to establish a new one.

COMPUTERIZED BIDDING

- Computerized bidding has all the features of phone bidding and more.
- Computerized bidding allows you to:
 1. Review all jobs on the posting.
 2. Enter or withdraw multiple job bids.
 3. Print an instant hard copy receipt.
 4. Review online and print your present job information.
- Phone in your bid information from home and print your hard copy receipt from your computerized bidding unit.

VISIT YOUR COMPUTERIZED BIDDING UNIT, NOW!

Hours:

Monday thru Friday - 3 am to 12 midnight
(Central Time, including holidays)

Saturday - 3 am to 6 pm
(Central Time, including holidays)

The U.S. Postal Service gives you instant access
to computerized and phone bidding.
You make the choice.

The 21st Century is here. Are you ready?

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