



REQUEST TO CHANGE DELIVERY PATTERN

The sequence changes outlined in the Edit Book and LOT Worksheet are the order/sequence in which I deliver mail daily on this route.

The changes have been VERIFIED and are found to be CORRECT

Route Number _____

Carrier Signature _____ Date _____

Supervisor Signature _____

ANY LINE OF TRAVEL CHANGES REQUIRES POSTMASTER'S AND/OR STATION MANAGER'S SIGNATURE.

Postmaster's Signature _____ Date _____

or

Station Manager's Signature _____ Date _____

Changes are to be submitted to:

Address Management Systems
P O Box 882706
San Francisco CA 94188-2706

Fax: (415) 550-5490

- Any Edit Book received without the Postmaster's or Station Manager's signature will be returned unworked
- Any Edit Book requiring the Line Of Travel changes without the Postmaster's or Station manager's signature will be returned unworked

Questions, please contact AMS Specialist who is assigned to your office.